



**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960.
or
PUBLIC HEALTH ACT, 1936.**

Application for a Site Licence.

To: Staffordshire Moorlands District Council, Moorlands House, Stockwell Street,
Leek, Staffordshire, ST13 6HQ

[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plans or electronic plan (See Note below) as a site for [caravans] [tents] to be used and laid out as specified below.

1. Name and address of applicant.	
2. Applicant's interest in the land (Give particulars of lease or tenancy, if any).	
3. Name of site, Address or description of site for which site licence is required.	
4. Acreage of site applicable to the application.	
5. Has the applicant held a site licence which has been revoked at any time in the last three years ?	
6. State type of caravan/tented site for which site licence is required (state one type only): *Delete as appropriate	<p>*Residential Caravan Site (other than single residential caravan site)</p> <p>*Residential Single Caravan Site (other than residential caravan site)</p> <p>*Holiday (seasonal or touring) Caravan Site (other than holiday single (seasonal or touring) caravan site, between the following dates in each year:</p> <p>*Holiday Single (seasonal or touring) Caravan Site (other than holiday (seasonal or touring) caravan site, between the following dates in each year:</p> <p>*Holiday Static Caravan Site (other than holiday single static caravan site), between the following dates in each year:</p> <p>*Holiday Single Static Caravan Site (other than holiday static caravan site), between the following dates in each year:</p> <p>*Holiday (static, seasonal or touring) Tented Site (other than caravan site), between the following dates in each year:</p>

7. State maximum number of caravans/tents proposed be stationed on the site at any one time for the purposes of human habitation.	
8. Give details of the arrangements for:- (a) Main water supply: (b) Waste water disposal: (c) Sewage disposal: (d) Refuse disposal: (e) Electrical supply: (f) Gas storage:	
9. Has planning permission for the site been obtained from the local planning authority for type of site stated in Nr. 6 above? If so, state :- (a) Date of permission: (b) Issuing authority: (c) Issuing reference number: (d) Date (if any) on which permission will expire: If not, has permission been applied for?	
10. Was the site in use as a caravan/tented site for the purpose of human habitation on or before the 9 th March 1960? A caravan site already being in use on or before 9 March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.	

NOTE: Four layout plans of the site to a scale of not less than 1/500 must be attached (electronic versions will be acceptable) showing:-

- Boundaries
- Positions of the caravan standings
- Roads and footpaths
- Toilet blocks, stores and other buildings
- Foul and surface water drainage
- Water supply
- Recreation spaces
- Fire points
- Parking spaces

The plans should distinguish between facilities already provided and facilities proposed.

A caravan site licence for existing and new sites cannot be issued unless the applicant is entitled to the benefit of a permission for the use of the land as a caravan/tented site under the Town and Country Planning Act.

Any deficiencies in any of the above information may result in delays in the issuing of a site licence.

1. *Signature of Applicant:**Print:**Date:*

2. *Signature of Applicant:**Print:**Date:*